

# **RANK ONE REGISTRATION DIRECTIONS**

1. Go to: [www.rankonesport.com](http://www.rankonesport.com)
2. Click on: **for Parents**
3. On pull-down menu choose: **Login**
4. Scroll down and choose: **TX**
5. Scroll down and choose: **Spring Branch ISD**
6. Scroll down and click on: **Start Online Forms**
7. Click on one of the following options:
  - “No, Create new Account”
  - “Yes, sign in”
  - “Not Sure, Search for Account”
  - “I don’t want an Account, Go to Forms”
8. Complete parent account information, click on: **Register**
9. After you register, check the email you used to register with for accuracy.
10. In the email you receive from NoReply@RankOneSport, click on: **here**
11. To login, click on: **here**
12. Enter student’s last name and student ID number. Type your name just like it is printed on your student’s ID card. If there are two last names, you must use both.

13. Click on: **Start Forms**

14. Click on: **Click to view forms/status**

15. Click on each form and complete:

- Consent to Treat and Insurance
- Proof of Insurance
- Special Medication Information
- UIL Forms Signature Page

16. Click on: **Submit** when you have completed the form

17. If you have more than one child, go to: **Add a Child** and repeat steps through 12-16.